

*Grant applications and required attachments are due to the  
**Department of Planning & Redevelopment**  
137 Roosevelt Avenue, Pawtucket, RI 02860, by  
**4:00 p.m. on Friday, April 26, 2019***

### **APPLICATION FOR ARTS FUNDING IN PAWTUCKET**

The City of Pawtucket's Arts Panel Grant program awards up to \$1,000 to nonprofit organizations, for-profit organizations or individual/group artists in support of arts and cultural programming that is made available to Pawtucket residents and visitors. Although not specifically required for grantees, this grant program aims to support events and activities that are concurrent to the 21<sup>st</sup> Anniversary of the Pawtucket Arts Festival (PAF), scheduled for September 2019. All proposed programming must be held in the City of Pawtucket.

Successful grant application programs should demonstrate broad and diverse community participation and, where possible, free and/or low cost for attendees. Programming may include, but is not limited to, arts education, creative placemaking, dancing, design, folk and traditional arts, literature, media arts, music, open arts studios, public art installations, theater, visual arts and other forms of arts-based community engagement.

Please note that applicants should consider additional funding sources as needed because Arts Panel Grant awards are limited and may not be sufficient to fund your entire program. Grant recipients are also responsible to manage and implement all logistical details for the production of events/programming.

#### **2019 grant applications will be reviewed based on the following evaluation criteria:**

- Artistic merit, creativity and uniqueness.
- Anticipated level of public participation by both local residents and visitors to Pawtucket.
- Clarity of project goals to be accomplished.
- Applicant's ability to deliver high-quality programming.
- Level of affordability and accessibility for participants.
- Ability to enhance existing Pawtucket-based programming and/or establish new quality artistic programming.

Grant awards range from \$500-\$1,000 and will be distributed as reimbursement following successful delivery of your proposed event or activity.

All grant recipients with events/programming that will run concurrent to the September 2019 Pawtucket Arts Festival are encouraged to share event description, location and opening/closing dates and times with the Pawtucket Arts Festival Director by Friday, June 14, 2019, for inclusion in all PAF online and print marketing. These grant recipients are also asked to include the PAF logo on all promotional materials.

**The deadline for Pawtucket Arts Panel Grant applications is Friday, April 26, 2019.** Applications are due to Jay Rosa and may be delivered either in person or via e-mail. All applicants will be notified of their funding status by Friday, May 17, 2019. Please direct all completed applications or questions to:

Jay Rosa, Pawtucket Planning Department  
(401) 728-0500, X450  
jrosa@pawtucketri.com

*Please direct questions to:*  
*Jay Rosa • Pawtucket Planning Department • (401) 728-0500, X450*  
[jrosa@pawtucketri.com](mailto:jrosa@pawtucketri.com)

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**APPLICATION FOR ARTS FUNDING IN PAWTUCKET**

**PROJECT**

Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Address: \_\_\_\_\_

**APPLICANT**

Project Director: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Federal ID/Registration Number (For Non-Profits Only): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Primary contact if different than Project Director: \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_

TOTAL PROJECT BUDGET: \_\_\_\_\_

I/we have previously received a grant from the Arts Panel: YES / NO

If yes, please list projects and dates: \_\_\_\_\_  
\_\_\_\_\_

**REQUIRED ATTACHMENTS:**

1. **PROJECT NARRATIVE - Narrative should be 2 pages maximum and include the following sections:**
  - **Project Description and Budget** – Specifically how the grant funds will be used.
  - **Project Schedule** – Include the dates and times of any performances/exhibits which will be displayed during the Pawtucket Arts Festival (September).
  - **Project Goal**- Include how the project will enhance the Pawtucket Arts Festival’s presence in the City.
  - **Rights & Permissions** – Assurances that content of presentations are original or in the public domain or that the applicant/presenter holds the rights and permission to make a public presentation of work.
  - **Collaboration** – List partners and briefly describe their involvement.
  - **Population to Benefit** – Include costs of participation and likely audience.

2. **SUPPORTING INFORMATION – 1 page maximum:**

**Organizations**

- Date Established
- Mission Statement
- Board Members
- Total Annual Operating Budget
- Summary of Major Projects and Programs
- Newspaper articles

**Individual Applicants**

Resume

3. **APPLICANTS MAY ALSO ATTACH LETTERS OF SUPPORT**

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

*Please direct questions to:  
Jay Rosa • Pawtucket Planning Department • (401) 728-0500, X450  
[jrosa@pawtucketri.com](mailto:jrosa@pawtucketri.com)*